



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland – Lakeshore Conference Room, Virtual via BlueJeans  
February 17, 2021**

Board Present: Lukas, Wyatt, Rooney (virtual), Pohlman, Kluss, Nichter (virtual),  
Trimberger, Parrish  
Staff Present: Carlsen, Soodsma, Riesterer, Liphart, Abts, Cook, Wasmer (virtual), Carrier  
(virtual)  
Guests Present: Mehan, Merrifield

**Call to Order**

The meeting of the Lakeshore Technical College Board was called to order by Board Chair, Roy Kluss at 3:01 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Moment of Silent Reflection**

The Board held a moment of silent reflection in honor of faculty member, Tammy Erdmann, who recently passed away.

**Approval of Minutes**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MIKE TRIMBERGER TO APPROVE THE MINUTES FROM THE JANUARY 20, 2021 BOARD MEETING AS PRESENTED. MOTION UNANIMOUSLY CARRIED. Parrish arrived at 3:05 pm.

**Administration: For Approval**

The amount listed on the agenda for the refunding bond has been updated to \$3,420,000 versus the stated \$3,405,000. Lukas arrived at 3:07 pm. Pohlman arrived at 3:09 pm.

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JIM PARRISH TO APPROVE THE RESOLUTION AUTHORIZING THE ISSUANCE AND AWARDING THE SALE OF \$3,420,000 GENERAL OBLIGATION REFUNDING BONDS AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried.

**Public Input**

No public comment was provided.

**Policy Governance**

**Board Education**

Peter Cook, Director of Technology, and John Carrier, WILM Chief Information Officer, provided an overview of the implemented cybersecurity strategies to keep employee and student data secure.

**President's Update**

President Paul Carlsen provided an update on LTC operations and his activities.

**Board Policy Review**

Board Policies I.G. and III.G. were reviewed. The Board member's interpretation for policy I.G. was acceptable. The President's interpretation for policy III.G. was acceptable.

### **Connection with External Stakeholders**

Layla Merrifield, Executive Director of the District Boards Association, provided an update on the activities of the association.

### **Consent Agenda**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JIM PARRISH TO APPROVE THE CONSENT AGENDA INCLUDING: Monthly Personnel Changes, Contracts with Employers to Provide Customized Training, Vendors Paid in Excess of \$2,500, College Key Performance Indicators, College Financial Position, Health and Wellness Committee Benefit Enhancement 2021:2011 Recommendations, and Board Monitoring Report: High School Engagement. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried.

### **Administration: For Action**

IT WAS MOVED BY KIM ROONEY AND SECONDED BY JOHN WYATT TO APPROVE THE FUNDING OF EMPLOYEE STIPENDS AND MARKET COMPENSATION ANALYSIS OF EXEMPT, NON-EXEMPT, AND FAULTY POSITIONS FROM THE GENERAL FUND BALANCE. Roll call vote: Kluss, aye; Lukas, absent; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. Lukas stepped out of the meeting at 4:50 pm.

### **Administration: For Information**

Brenda Riesterer, VP of Administration, provided information on the Preliminary Revenue and Cost Estimates for the 2021-2022 Fiscal Year and the 2021-2022 Facilities Projects. Lukas returned to the meeting at 4:59 pm.

**Board members had an opportunity to identify items for future Board agendas.**

### **Adjourn**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JIM PARRISH TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 5:17 pm.

Respectfully submitted,

John Wyatt  
Board Secretary/Treasurer